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- **Vendor:** Microsoft
- **Exam Code:** 77-727
- **Certification Name:** Microsoft Office Specialist
- **Exam Name:** Excel 2016: Core Data Analysis, Manipulation, and Presentation
- **Number of Questions:** 35
- **Promo Code For Microsoft 77-727 Dumps:** **SAVE35**
- **Exam Language:** English
- **Exam Duration:** 90 mint
- **Exam Format:** MCQs

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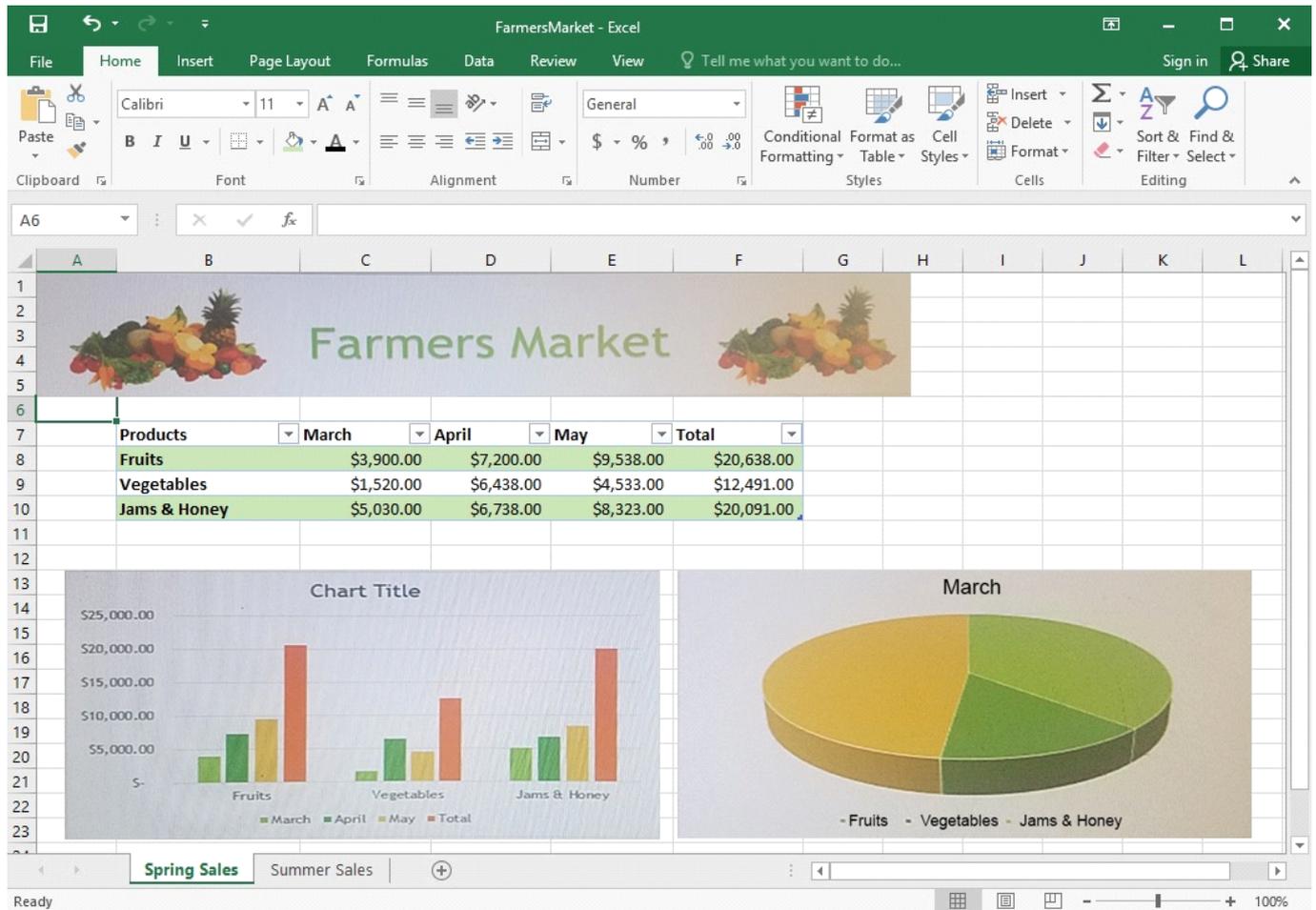
Question No. 1

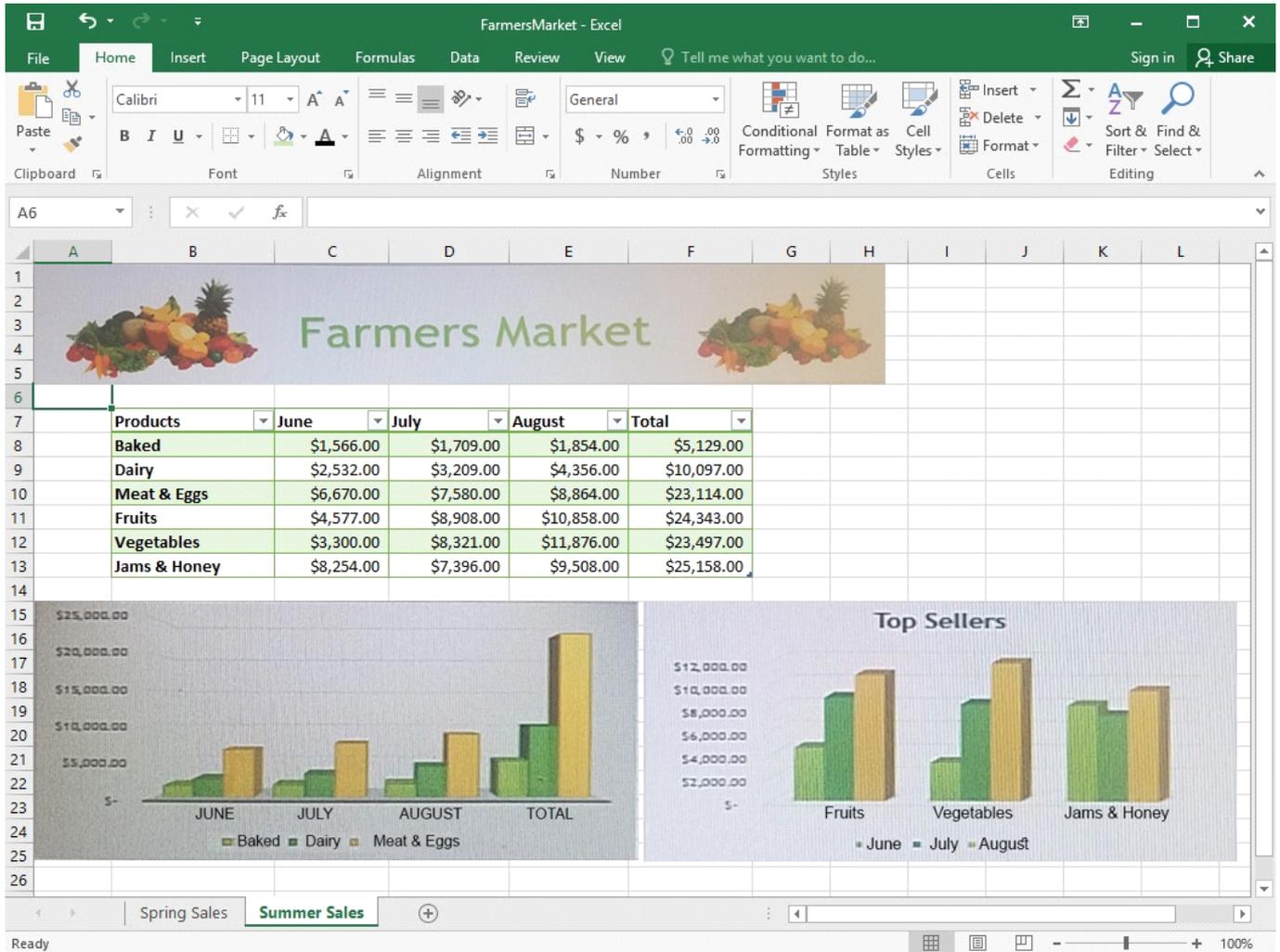
SIMULATION

Project 7 of 7: Farmers Market

Overview

You are the Director of a local farmers' market. You are creating and modifying charts for a report which shows the amounts and variety of products sold during the season.





On the "Summer Sales" worksheet, switch the rows with the columns on the first column chart.

- A.** 1. Select the first row OR column on the "Summer Sales" worksheet and Copy either from the Home tab OR by pressing Ctrl+C on the keyboard. 2. Select the first cell where you want to paste the data, then click on the arrow next to Paste situated on the Home tab, then select Transpose. 3. Pick a spot with enough space to paste your data, the copied data will overwrite the already existing data that is already there. 4. Once completed, you can delete the original data if desired.
- B.** 1. Select the first row OR column on the "Summer Sales" worksheet and Copy either from the Home tab OR by pressing Alt+C on the keyboard. 2. Select the first cell where you want to paste the data, then click on the arrow next to Paste situated on the Home tab, then select Transpose. 3. Pick a spot with enough space to paste your data. 4. Once completed, you can delete the original data if desired.

Answer: A

Question No. 2

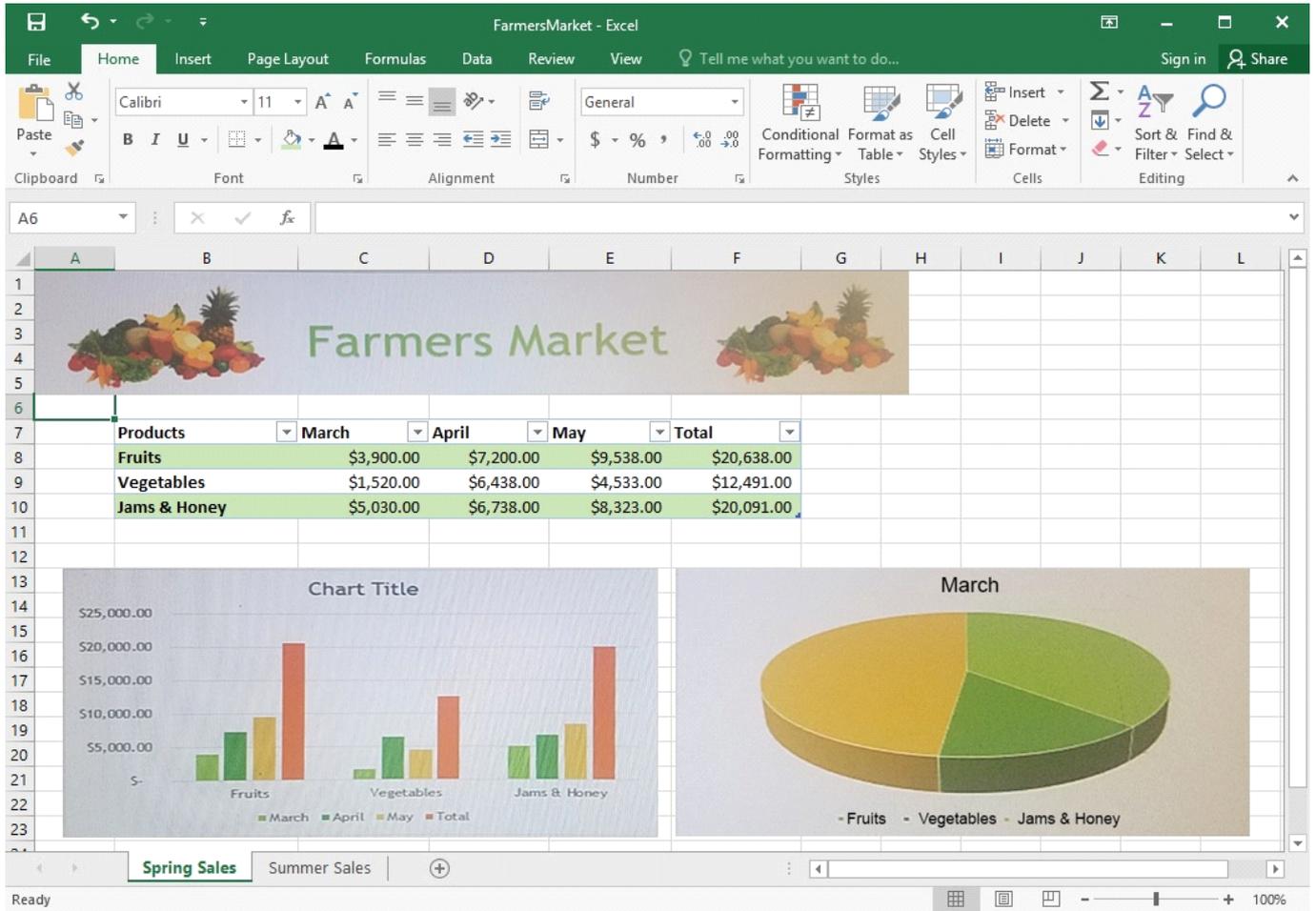
SIMULATION

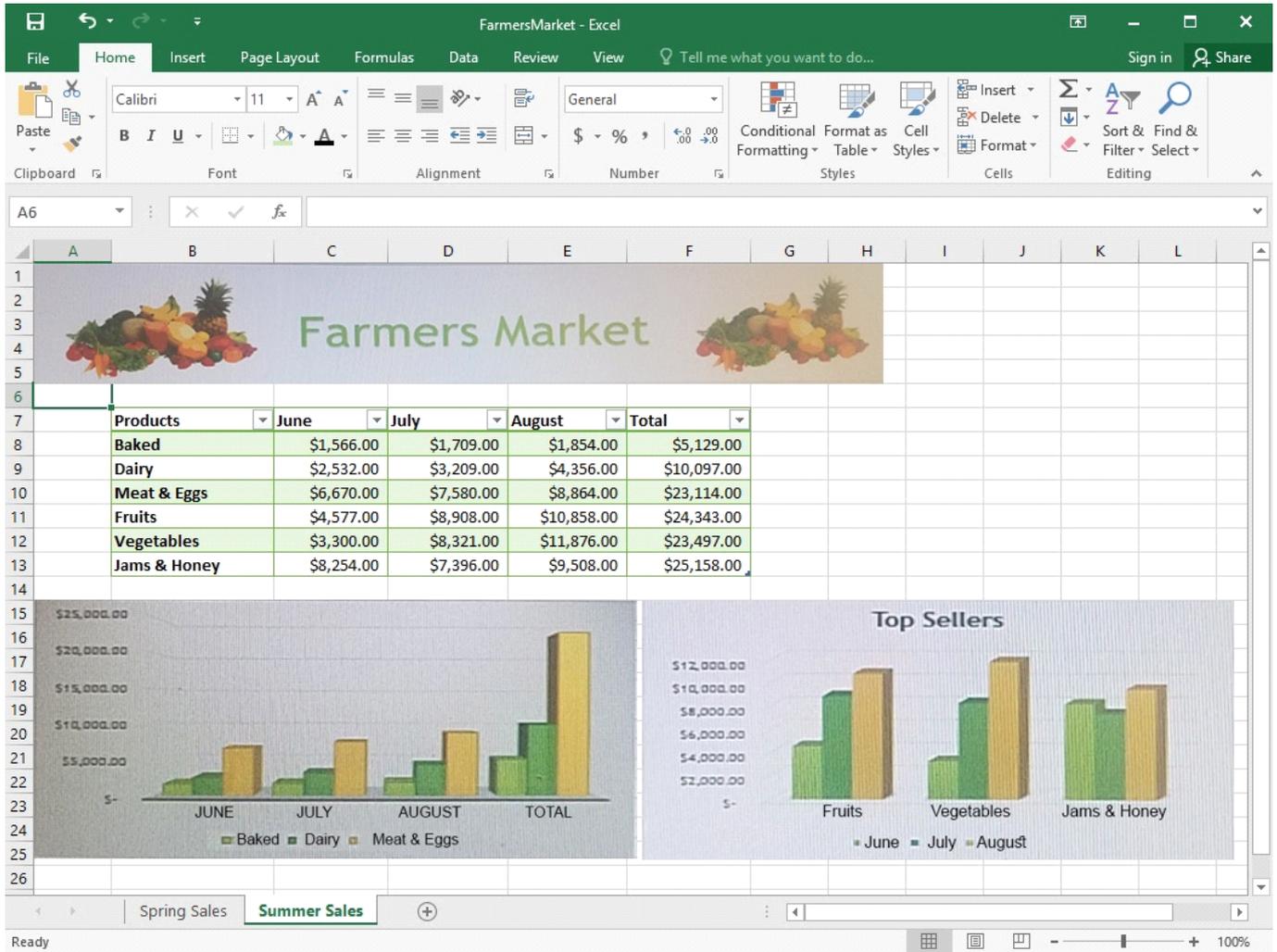
Project 7 of 7: Farmers Market

Overview

You are the Director of a local farmers' market. You are creating and modifying charts for a report

which shows the amounts and variety of products sold during the season.





On the "Spring Sales" worksheet, apply Style 3 and Monochromatic Color 2 (Monochromatic Palette 2) to the 3-D Pie chart.

- **A.** 1. Click on the 3-D Pie Chart on the "Spring Sales" worksheet. 2. This would display the Chart Tools, click on the desired style which is Style 2 Monochromatic Color 3 from the Chart Styles group situated on the Design tab.
- **B.** 1. Click on the 3-D Pie Chart on the "Spring Sales" worksheet. 2. This would display the Chart Tools, click on the desired style which is Style 3 Monochromatic Color 2 from the Chart Styles group situated on the Design tab.

Answer: B

Question No. 3

SIMULATION

Project 7 of 7: Farmers Market

Overview

You are the Director of a local farmers' market. You are creating and modifying charts for a report which shows the amounts and variety of products sold during the season.

FarmersMarket - Excel

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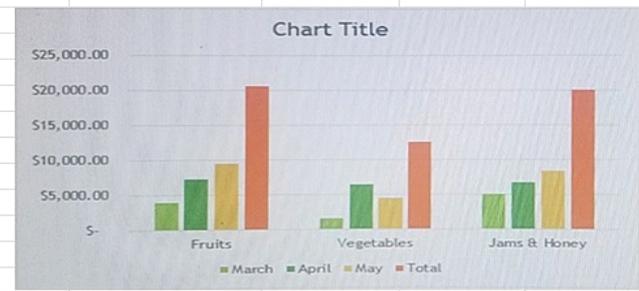
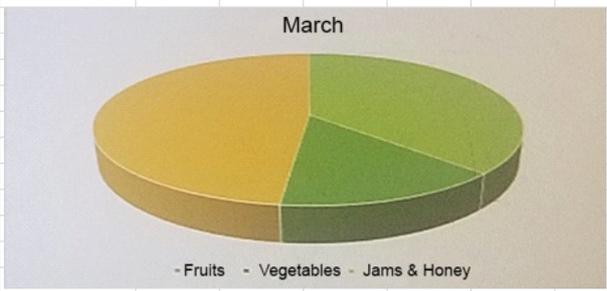
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7 Products March April May Total

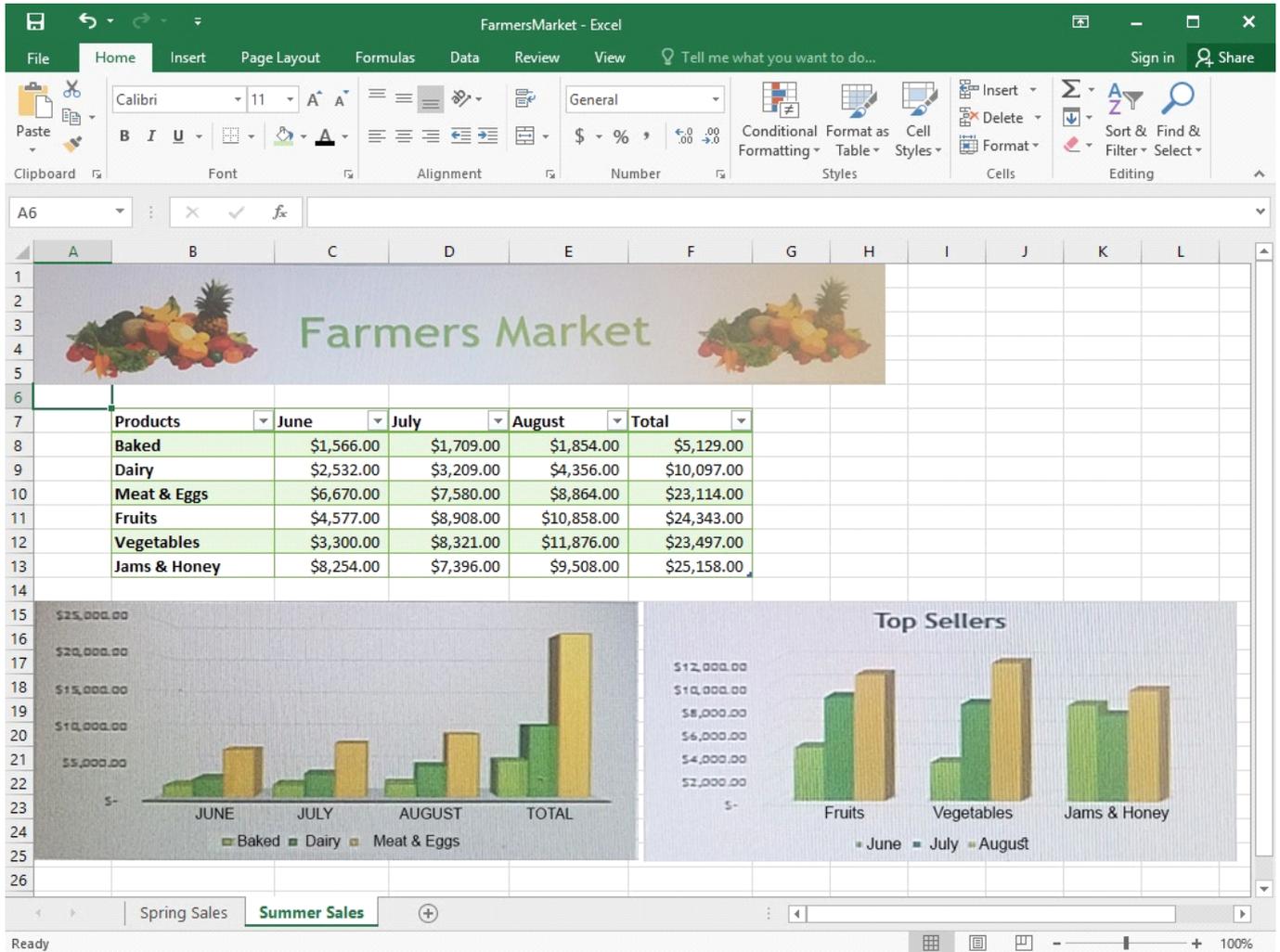
Products	March	April	May	Total
Fruits	\$3,900.00	\$7,200.00	\$9,538.00	\$20,638.00
Vegetables	\$1,520.00	\$6,438.00	\$4,533.00	\$12,491.00
Jams & Honey	\$5,030.00	\$6,738.00	\$8,323.00	\$20,091.00

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Spring Sales Summer Sales

Ready 100%



On the "Spring Sales" worksheet, add the title "New Products" to the column chart. Label the vertical axis "Gross Sales" and the horizontal axis "Months".

- A.** 1. Click on the title on the "Spring Sales" worksheet, then type "New Products". 2. You can edit the Font of the title from the mini-toolbar that appears OR from the Home tab. 3. Click directly on either the x-axis or y-axis in the chart OR click the Chart Elements button. 4. For editing the x-axis which is the horizontal category then type "Months". 5. Do the same to edit the y-axis which is the vertical category and type "Gross Sales". 6. You can further edit the text of the data in either of the axis as desired.
- B.** 1. Click on the title on the "Spring Sales" worksheet, then type "New Products". 2. You can edit the Font of the title from the mini-toolbar that appears OR from the Home tab. 3. Do the same to edit the y-axis which is the vertical category and type "Gross Sales". 4. You can further edit the text of the data in either of the axis as desired.

Answer: A

Question No. 4

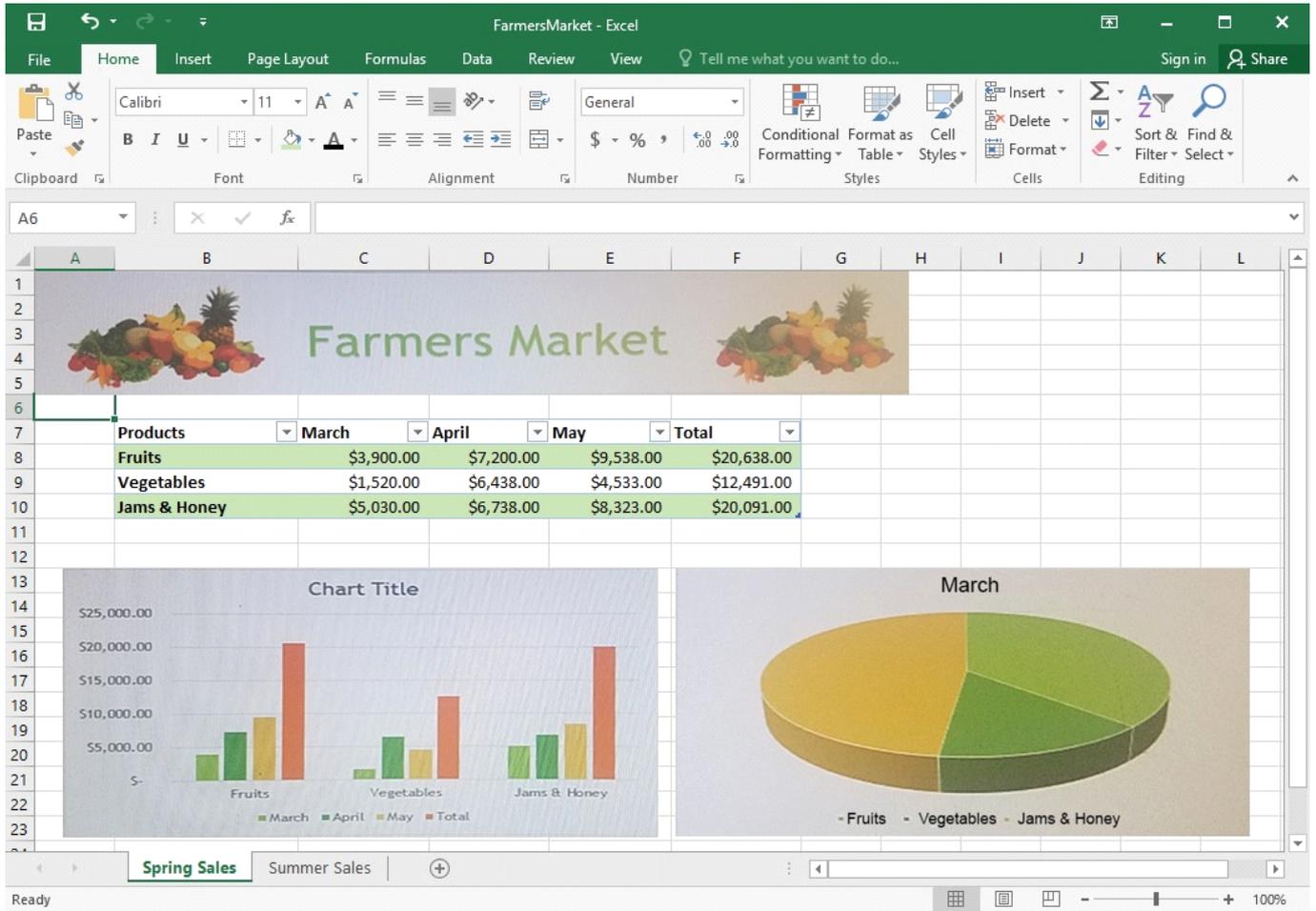
SIMULATION

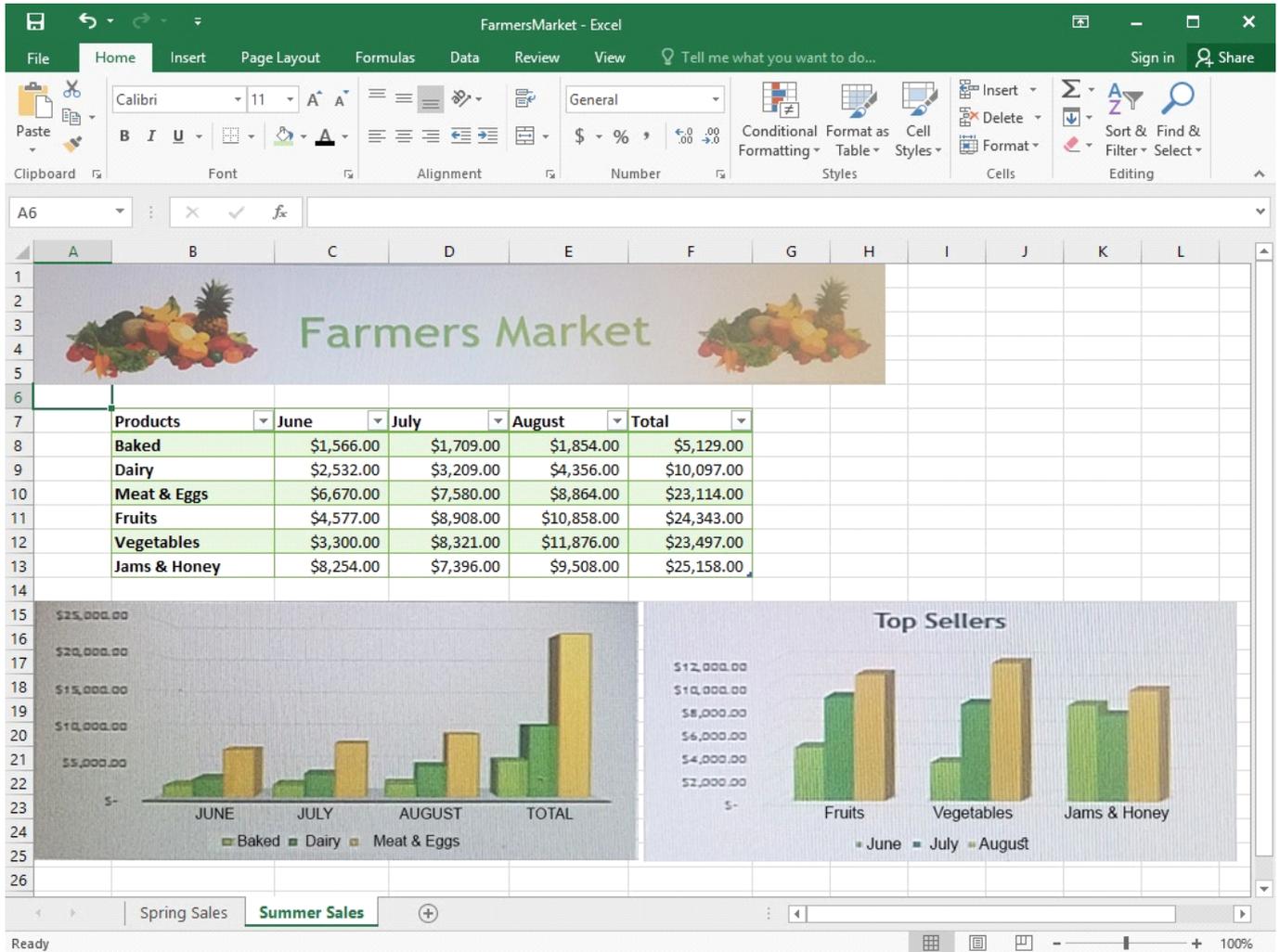
Project 7 of 7: Farmers Market

Overview

You are the Director of a local farmers' market. You are creating and modifying charts for a report

which shows the amounts and variety of products sold during the season.





On the "Summer Sales" worksheet, add the "Total" data series to the "Top Sellers" column chart. Include the total only for "Fruits", "Vegetables", and "Jams & Honey".

- **A.** 1. Select the "Top Sellers" column chart. 2. Click on the particular data point you want to label, click Add Chart Element =, from the upper right corner next to the chart, then select Data Labels. 3. Then click Format Data Labels. 4. The Data Label Range dialog box would appear, select the data range which are the cell values you want to appear in the labels, in this case it would be the "Total" column .
- **B.** 1. Select the "Top Sellers" column chart. 2. Click on the particular data point you want to label, click Add Chart Element +, from the upper right corner next to the chart, then select Data Labels. 3. Then click Format Data Labels. 4. The Data Label Range dialog box would appear, select the data range which are the cell values you want to appear in the labels, in this case it would be the "Total" column for "Fruits", "Vegetables", and "Jams & Honey", then click OK.

Answer: B

Question No. 5

SIMULATION

Project 7 of 7: Farmers Market

Overview

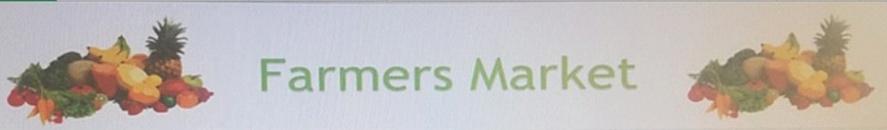
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FarmersMarket - Excel

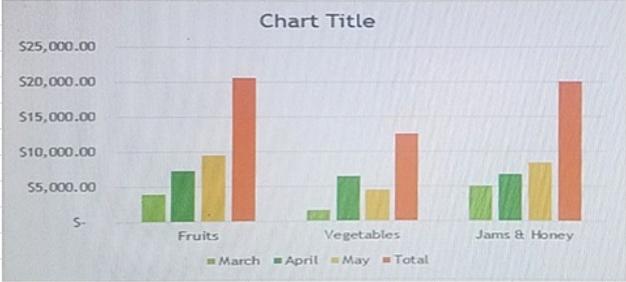
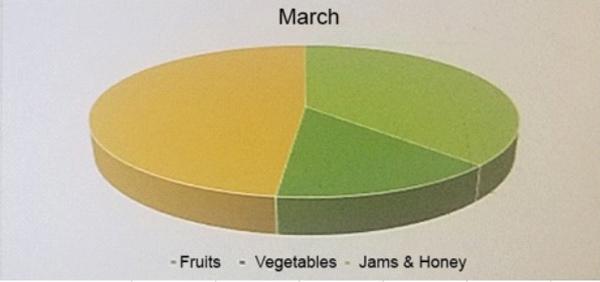
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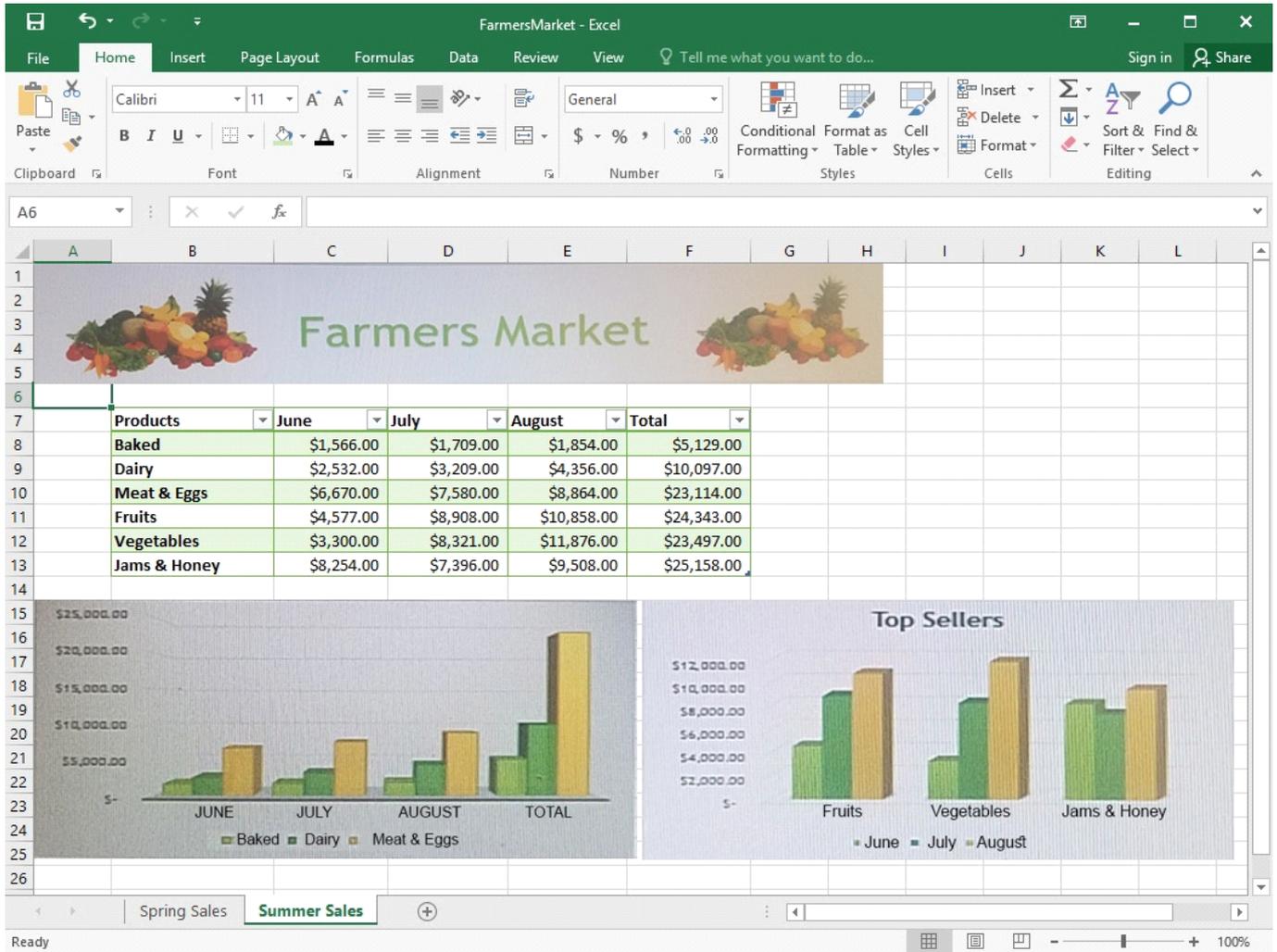


Products	March	April	May	Total
Fruits	\$3,900.00	\$7,200.00	\$9,538.00	\$20,638.00
Vegetables	\$1,520.00	\$6,438.00	\$4,533.00	\$12,491.00
Jams & Honey	\$5,030.00	\$6,738.00	\$8,323.00	\$20,091.00

Spring Sales Summer Sales

Ready 100%



On the "Summer Sales" worksheet, use the data in the "Products" and "Total" columns only to create a 3-D Pie chart. Position the new chart to the right of the column charts.

- A.** 1. Select the data you would like to use, in this case it would be the data in the "Products" and "Total" columns from the "Summer Sales" worksheet. 2. Click on Insert Pie Chart situation on the Insert tab then pick the 3-D Pie chart as desired. 3. Format the chart as desired by using Chart Elements, the Chart Styles, or the Chart Filters. 4. Drag the Pie Chart to the desired location which is to the right of the column charts.
- B.** 1. Select the data you would like to use, in this case it would be the data in the "Products" and "Total" columns from the "Summer Sales" worksheet. 2. Click on Insert Pie Chart situation on the Insert tab then pick the 3-D Pie chart as desired. 3. Drag the Pie Chart to the desired location which is to the right of the column charts.

Answer: A

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